

BURNIE BOWLS CLUB POLICY

MEALS: VOLUNTEERS AND PAID STAFF

Purpose

Burnie Bowls Club believes in providing an enjoyable environment for volunteers, staff and guests.

Objective

To provide information on the provision of meals during work times, to volunteers and paid staff.

Scope

This document covers all employees and all volunteers tasked with working in the centre including the bar, kitchen and indoor.

Policy

Definitions used in the policy:

VOLUNTEER

A volunteer is a member of the club (financial, social or life member), who volunteers in any capacity to assist the club in place of a paid employee. The volunteer receives no payment for the work or time provided to the club.

PAID STAFF

Paid employees include any person (a member or non-member) who draws a salary, wage or dollar (\$) amount in return for the work provided.

Many of the functions of the club occur during hours of the day that are normally associated with meal times.

It is expected that meal times be taken to consume meals, however the provision of that meal is classified differently.

Volunteers are entitled to a free meal if they decide on having one during the performance of their duties. They may take that meal before, during or after their duties on the same day of duty.

Paid Staff are not entitled to a free meal but entitled to a meal break while there is coverage for that break. Paid staff are permitted to use the facilities for their meal (ie to heat it), but only insofar as hot water and microwave. Staff are not entitled to the use of kitchen facilities other than previously mentioned, however the use of fridges for storage of food is acceptable as long as that food does not impact the storage of food used for club purposes.

Related Documents

Nil

Adopted	Review
August 2018	July 2021